**國立中興大學 學士班提前畢業申請書**

**Application Form for Early Graduation**

   學年度第  學期申請日期：   年  月  日

Academic year, Fall / Spring Semester Date: YYYY/MM/ DD

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 學號Student ID |  | 姓名Name |  | 手機Mobile No. |  |
| 學系Department |  | 年級Grade |  |
| 申請資格Application qualification(申請人填寫) | 擬申請提前畢業□一學年 □一學期apply for graduation one semester or one academic year prior to the expiration of the study period |
| 依據本校「各學系成績優異學生提前畢業辦法」第2條According to 「The NCHU Department Regulation for Student’s Early Graduation due to Outstanding Academic Performance」1.歷年學業成績總平均 分；學業成績累計名次，第 名。Semester average grades Ranking of the class in the department / degree program □歷年學業成績總平均**80**分以上 (不含畢業當學期)**或**Overall GPA for all semesters enrolled (excluding the final semester prior to graduation) shall remain above 80 **or** □學業成績累計名次(不含畢業當學期)在該系(學位學程)該班級前**10%**以內。academic grades for each semester rank among the top ten percentile of the class in the department / degree program2.平均操行成績 分。Conduct average grades 平均操行成績**85**分以上（不含畢業當學期）。Conduct average grades remains above 85 (excluding the final semester prior to graduation) |
| 學生簽章Student’s Signature日期： 年 月 日(Date:YYYY/MM/ DD) |
| 系所承辦人Clerk Of Department | 系所主管Chairman Of Department | 註冊組承辦人Clerk Of Division of Registration | 註冊組組長Director of Division of Registration | 教務長Dean of Academic Affairs |
| □符合申請資格□不符合申請資格 |  | □符合提前畢業資格□不符合提前畢業資格 |  |  |

備註Notes：

1. 檢附歷年成績單或歷年名次證明(以符合資格之條件擇一即可)。

Students who apply for early graduation shall fill out the “Application Form for Early Graduation”with Transcript of Academic Record or

1. 轉學三年級及入學後經提高編級至三年級（含）以上之學生，不得申請提前畢業。

Transferred students enrolled as junior or students promoted to a higher grade (junior or above) after admission shall not apply for early graduation.

1. 符合提前畢業資格之學生，應於擬畢業之學期規定時間內（第一學期為行事曆週次第十四、十五週；第二學期為行事曆週次第十一、十二週），填妥「提前畢業申請書」，經所屬學系（學位學程）系主任審核後，送教務處註冊組辦理。

Students who apply for early graduation shall fill out the “Application Form for Early Graduation” during the 14th and 15th weeks in the first semester, or during the 11th and 12th weeks in the second semester, along with the approval of Chair of the department (degree program) and send it to the Division of Registration of the Office of Academic Affairs for review.